



Center for Excellence Communities of Practice

Google Groups FAQ

Q: Why was I added to this group?

A: You have been added to this Google Group based off of your participation with one of the Communities of Practice facilitated by the NH Center for Excellence. This includes the Prevention, Peer Recovery Support Services, Medication Assisted Treatment, and/or Substance Use Disorder Treatment.

Q: What is the purpose of this group?

A: The purpose of the Google Group is to facilitate communication amongst the members of your Community of Practice. You are encouraged to share resources, successes, and challenges, pose questions, and utilize your community to improve your practice. E-mail from this group will keep you informed about upcoming meetings, trainings and other events, and news and publications from the field.

Q: How do I join a Google Group?

A: You can join a google group two ways:

1. Email the CoP coordinators, Adelaide Murray (adelaide_murray@jsi.com) and/or Melissa Schoemmell (melissa_schoemmell@jsi.com).
2. Complete the brief form (<https://nhcenterforexcellence.org/join-a-community/>) to be automatically invited to that CoPs Google Group.

Q: Can I invite other people to the group?

A: Absolutely! Anyone can join the group regardless of participation in other CoP opportunities. Please have the interested person follow the instructions above to join a group.

Q: How do I use the Google Group if I am a member?

A: To share items to the entire group, you have two options:

1. **Share New Content** (e.g., share an event or information, pose a question): Send an email directly to the email address for the group you would like to communicate with (see below). This will start a new conversation topic, ***please include a brief descriptive subject line for easy access in the archive.***
 - a. **Medication Assisted Treatment** - matnh@googlegroups.com
 - b. **SUD Treatment** - TxCoP@googlegroups.com
 - c. **Prevention** - PxCoP@googlegroup.com
 - d. **Peer Recovery Support Services** - prsscop@googlegroups.com
2. **Respond to an email:** If you would like to respond to an email that someone else shares, simply hit 'reply all' and your response will be shared with all members of the group and added to the topic's archive.

Q: What do I do if I can't access the group or have other questions?

A: Email the CoP coordinators, Adelaide Murray (adelaide_murray@jsi.com) and/or Melissa Schoemmell (melissa_schoemmell@jsi.com).

Q: How do I leave a group?

A: If at any point you wish to cease receiving these emails, either follow the directions at the bottom of any list email to unsubscribe or please contact the CoP coordinators, Adelaide Murray (adelaide_murray@jsi.com) and/or Melissa Schoemmell (melissa_schoemmell@jsi.com).

Please Note: In order to ensure that the google group is most useful for CoP participants, all emails must be respectful and consistent with the group's purpose. The CoP coordinators will also be active members of the group to ensure that the space remains productive and helpful to members.